



CHILD PASSENGER SAFETY TECHNICIAN REPORT

Use this form to report **ALL** CPS activities in Oregon. Safe Kids Chapters/Coalitions must register all CPS events (except individual appointment seat checks) with Safe Kids USA. Registered check up events must use the Safe Kids **RED** checklists and submit forms with this report to their Safe Kids Coordinator.

Name _____ Organization _____

Phone: _____ Fax: _____ Email: _____

EVENT TYPE: (please check all that apply)

- Community Event (health fair, parade, store opening, etc)
- Educational Workshop (parents, caregivers, children)
- Introduction to CPS Workshop
- Child Safety Seat Checkup Event, Seat Distribution, or Checks By Appt./Drop In

Date: _____ County: _____ Location: _____ Hours: _____ to _____

Attendance at the event:

- Number of children (estimated)..... _____
- Number of parents/caregivers (estimated)..... _____
- Number of Technicians and volunteers..... _____

Grand total of ALL attendees (above three spaces combined).... _____

Names of Technicians who instructed/participated (you may fax a separate attendance sheet with names):

SEAT CHECKS

Child Safety Seat Check Up Clinic _____ *OR* Fitting Station _____ (please check)

- Total number of seats checked (including new installs and new seats distributed) _____
- Total number of new seats distributed by organization _____
- Number of checklist forms completed (count paper forms, not seats) _____
- Total funds raised (donations corporate & individual, and seat sales) _____
- Media events (media advisories, press releases, TV/radio spots, and print news stories) _____

Individual Seat Checks by Appointment/Drop-in for: _____ (Month)

- Total number of seats checked (including new installs and new seats distributed)..... _____
- Total number of new seats distributed by organization _____

Submit this form within 20 days after the event to ACTS Oregon Child Safety Seat Resource Ctr., Amber Husted, safety@actsoregon.org or fax 503-643-5680 **AND** to your Safe Kids (SK) Coalition Coordinator:

- SK Oregon, Adrienne Greene, adrienne.j.greene@state.or.us or fax: 971-673-0990
- SK Portland Metro, Lucie Drum, lucie_drum@amr-ems.com or fax: 503-235-1365
- SK North Coast, Tara Constantine, tconstantine@astoria.or.us or fax: 503-325-2346
- SK Willamette Valley, Kelly Owen, Kelly.owen@salemhospital.org or fax: 503-561-4759
- SK Malheur County, Sheri Smith, sheri.smith@ontariooregon.org or fax: 541- 889-3026
- SK Rogue Valley, Samantha Metheny, Samantha.Metheny@cityofmedford.org or fax: 541-774-2514